Launch of the new FICSA Website

To: Chairs, Member Associations/Unions  
Members of the Executive Committee  
Chairs, Members with Associate Status  
Chairs, Associations with Consultative Status  
Presidents, Federations with Observer Status  
Chairs and Vice-Chairs of Standing Committees  

From: Evelyn Kortum, General Secretary

Dear colleagues,

The new FICSA website is now live!

The new website can be accessed at www.ficsa.org, while the old FICSA website is archived at http://old.ficsa.org for a six month’s transition period before being decommissioned in June 2020. All the contents of the old website have already been migrated to the new site.

Purpose

The purpose of the website is as follows:

- Share FICSA communications, good practices and other resources and knowledge with FICSA members.
- Contribute towards the development of the international civil service through sharing good practices, articles, surveys, materials that will help advance knowledge in this field.
- Promote the work of FICSA to the public, to attract newcomers to join or collaborate with FICSA.
- Modernize the process of workshop/training registration, seat allocation, introduce online payment.
- Open and easy access to all FICSA communications and materials.
- Have a restricted area for FICSA-internal and member only issues. (Work in progress).

Background

As per UN Procurement rules, a Request for Proposals (RFP) was published in 2017 to create a new FICSA website. A company called Web Bay was selected based on the most competitive total cost of ownership (TCO), which includes the fixed cost of development, as well as recurring costs on hosting and support. Development began from July 2018, with the delivery of phase 1 of the web site taking place during the 72nd Council in February 2019. It was envisaged that a full time Information Officer would be able to produce updated content for the web site and get it ready for phase 2 (full release) by second or third quarter of 2019, however the delayed onboarding of the Information Officer has impacted this timeline.
Features

Workshop

Visitors can register for a FICSA Workshop, and submit their payment online once the registration is confirmed.

Depending on the Membership type, the FICSA member will be invoiced the correct rate by the system (Full Price, Free or Discounted Rate).

This will reduce administrative overhead on administering workshop registration that was performed manually in the past.

Councils

Members and visitors can access files and documents related to FICSA Councils through a dedicated FICSA Council page.

Visitors can view the Guide for Delegates, Nomination Form, Provisional Schedule of Meetings, Provisional Agenda for Council & Standing Committees, as well as Briefing for Standing Committee Chairs.

A link to the FICSA SharePoint will also be added here.
<table>
<thead>
<tr>
<th>Meetings</th>
<th>A calendar of FICSA meetings throughout the year is kept updated so that FICSA members are aware of ongoing staff representation activities by the FICSA elected officials.</th>
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</thead>
<tbody>
<tr>
<td>Information Materials</td>
<td>Rich information materials on the work of FICSA, history, structure, standing committee topics, are available on the website. To avoid phishing or hacking attempts, contact details of FICSA Members on the FICSA website are visible only to users who registered and login to the website.</td>
</tr>
<tr>
<td>Username and Password to use the website – register your own account now!</td>
<td>Visitors to the website can opt to use the website as a guest, or create a free user account to login to the website. In the past, each FICSA Member has one generic account that is shared amongst all members. In the current website, each FICSA Member has an Admin account (the username and password will be emailed separately), which can be used to approve access to Staff Association / Union members who wish to have their own user account on the web site. The process is self-service. The user account enables the following features: - Able to register to workshops - Access restricted content of the FICSA document library - Change profile - Subscribe to FICSA newsletters - Access to FICSA Message Boards</td>
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<tr>
<td>FICSA Newsletter</td>
<td>Visitors can sign-up to FICSA newsletter to receive periodic updates and the latest news and activities</td>
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<tr>
<td><strong>Crowdfunding / donation</strong></td>
<td>Visitors may opt to submit a voluntary, unconditional donation or crowdfunding to FICSA through the new donation page, subject to Article 39 of FICSA statutes.</td>
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<td><strong>Media center</strong></td>
<td>A collection of FICSA resources, including FICSA Publications, Communications, Circulars, News can be found here.</td>
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<td><strong>Integration with social media</strong></td>
<td>The website is integrated with FICSA’s social media presence on Facebook, Twitter</td>
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<td><strong>Analytics and Traffic Monitoring</strong></td>
<td>FICSA can monitor the usage of the website, and carry on relevant promotional campaign to ensure the usage is increased. (Promotions etc.)</td>
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<td><strong>Collaboration / Communication</strong></td>
<td>The FICSA website has an internal area where FICSA Members can utilize a discussion board/forum to discuss areas of common interest. It also integrates with FICSA’s Document Management System which is on FICSA’s SharePoint. More information on this feature will be made available during 73rd Council, under the topic of Digital Transformation, as part of FICSA Functional Review.</td>
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