



**NOMINATION FORM FOR THE OFFICERS OF FICSA  
(EXECUTIVE COMMITTEE & REGIONAL REPRESENTATIVES)**  
For a two-year term 2023-2025 (unless otherwise specified below)  
to be transmitted to the General Secretary  
by 13 January 2023, 18:00 hours (Geneva time)<sup>1</sup>

Geneva, 15 November 2022

Name of candidate: \_\_\_\_\_

- General Secretary ([LINK TO TORs](#))  
(requiring full-time release<sup>2</sup>)
- One Member for Compensation Issues ([LINK TO TORs](#))
- Member without Portfolio ([LINK TO TORs](#))
- Member for Regional and Field Issues ([LINK TO TORs](#))  
(For a one-year term 2023-2024)
- Regional Representative for Europe<sup>3</sup> ([LINK TO TORs](#))
- Regional Representative for Asia<sup>4</sup> ([LINK TO TORs](#))

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<sup>1</sup> Rule 38 of the Rules of Procedure of the Council:

*“Nominations for election to the Executive Committee should normally be submitted to the General Secretary not less than 20 days and circulated to all FICSA Members not less than 15 days, before the opening of the Council session. Should there be no nominations received prior to this deadline, nominations for the membership of the Executive Committee shall be submitted to the Chair of the Council session not less than 48 hours and circulated to all delegations not less than 24 hours, before the elections are held. Each nomination shall be submitted in writing by the association/union to which the candidate belongs and shall be accompanied by a summary of the candidate’s record as staff representative.”*

<sup>2</sup> The positions of President and General Secretary require authorized full-time release for the normal two-year mandate. Candidates should therefore seek advance agreement from their respective administrations to provide a fully-funded release. The agreement for the fully funded release should be made available to FICSA as soon as possible before the elections but no later than 48 hours before the elections are held. Should agreement to the release be refused, the staff association/union should be provided with the reason(s) in writing, and FICSA should be informed immediately. All candidates should be prepared to serve FICSA throughout their mandate. A cost-sharing agreement is being implemented while this document is published. All members will be notified in due time on the implementation of the agreement so as to make an informed decision on whether to submit nominations.

<sup>3 4</sup> Candidates for regional positions must be serving in the region concerned at the time of their election.

## **Biography of Nominee**

**Name:** \_\_\_\_\_

### **Experience as a staff representative**

*(indicate information such as positions held, years of experience and general functions and responsibilities)*

### **Experience as an officer or Standing Committee Chair or Vice-Chair of FICSA**

*(provide details of position, year(s) of service)*

**FICSA Councils attended & Status (e.g. Head of delegation), Year and place**

**Other relevant information (e.g. staff representation training; relevant technical expertise)**

Date

Signature of person nominating the candidate<sup>5</sup>

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Signature: Head of the Staff Association/Union .....

The Membership is reminded that in nominating individuals for the FICSA Executive Committee and Regional Representatives, FICSA member associations and unions shall stand as guarantor that these individuals satisfy the administrative criteria for holding the office and serving the complete term of the office. In addition, the same association and union shall stand as guarantor that the nominated individual meets the highest standards of diligence, knowledge, interpersonal, diplomatic and negotiation skills, professional and personal integrity, and of commitment to the representation of international civil servants through the Federation and must during the term of office give primary allegiance to the Federation and respect the confidentiality of all discourse within the Executive Committee.

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<sup>5</sup> The person nominating the candidate must come from the same Staff Association/Union.