

FICSA/C/74/A&B/CRP.1
Provisional agenda item 11(g)

Session 1: 21 January 2021, 12.00 Geneva time
Session 2: 22 January 2021, 12.00 Geneva time
RESTRICTED TO HEAD OF DELEGATIONS

AD-HOC COMMITTEE ON ADMINISTRATIVE AND BUDGETARY (A&B)

Provisional Agenda



Chair: Nizar Zaher

1. Adoption of agenda
2. Election of the rapporteur
3. Reporting back on 73rd Council Decisions (CRP.2)
 - a. FICSA/C/73/D/33 – Establishment of a Training Fund
 - b. FICSA/C/73/D/34 - Establish terms of reference for the level and use of the reserve fund and incorporate into the financial rules
 - c. FICSA/C/73/D/35 - Conduct an analysis on the use of discounts in the past, consult best practices on the subject of discount for members for early payment of dues, to report for a recommendation.
4. Reports for review and information
 - a. Independent reviewer's report of the FICSA financial statements for 2019
 - b. Treasurer's report for 2020
 - c. Reports on the status of the Termination Indemnity Fund, Legal Defence Fund and Staff Development Fund
 - d. Contributions received from member associations/unions, associate members, consultative bodies up to 31 December 2020
5. Draft programme and budget 2021 and proposed scale of contributions for 2021
6. AOB

FICSA COUNCIL

Adhoc Committee on A&B

74th SESSION
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Agenda Item 3: Summary Sheet

FICSA /C/74/A&B/PA/3

<input type="checkbox"/> For Discussion <input type="checkbox"/> For Information <input checked="" type="checkbox"/> For Decision	
Name of submitting member(s) & organization (s)	FICSA Treasurer
Issue (title)	Reporting back on 73 rd Council Decisions
Issue description (including reach: global versus local)	The Treasurer has submitted a list of changes to the Financial Rules that are necessary in order to complete the 73 rd Council decision 33, 34 and 35, in CRP.2
Background documentation	A&B CRP.2 on Council Decisions 33, 34 and 35
Action(s) requested from Adhoc Committee participants	Review, discuss and approve the recommended changes to the Financial Rules to be adopted/approved by the Plenary session of the 74 th FICSA Council.
FOR THE CHAIR(S) TO COMPLETE, IF APPLICABLE:	
Next step(s)/specific action(s)	Promulgate the changes to the Financial Rules in line with the FICSA Statutes, after approval of any changes.
Timeline	As stipulated in the statutes.
Resources required	<input checked="" type="checkbox"/> FICSA Secretariat <input checked="" type="checkbox"/> FICSA ExCom (Compensation, Field, Treasurer, Other) <input checked="" type="checkbox"/> FICSA Members
Deliverable	<input checked="" type="checkbox"/> Promulgation of changes in Financial Rules / Statutes

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Agenda Item 4 & 5: Summary Sheet

FICSA /C/74/A&B/PA/4 and 5

<input type="checkbox"/> For Discussion <input type="checkbox"/> For Information <input checked="" type="checkbox"/> For Decision	
Name of submitting member(s) & organization (s)	FICSA Treasurer
Issue (title)	4. Reports for review and information 5. Draft programme and budget 2021 and proposed scale of contributions for 2021
Issue description (including reach: global versus local)	The Treasurer will present various reports on the Financial Performance during 2020, and will present the proposed program budget and scale of contributions for 2021
Background documentation	Documents for Agenda Item 4: A&B/1 – Independent reviewer’s report on FICSA financial statements for 2019 A&B/2 – Treasurer’s Report A&B/3 – Status on various funds A&B/5 – Status of dues up to 31 Dec 2020 Documents for Agenda Item 5: A&B/4 – Draft Program Budget 2021 A&B/6 – Scale of Contributions 2021 A&B documents are live documents, following the closure of the 2020 accounts several days ago, and will be available at this page when published.
Action(s) requested from Adhoc Committee participants	<ul style="list-style-type: none"> Review, take note of and provide any comments on the financial performance during 2020 as reported by the Treasurer. Review, discuss and approve the recommendations including the Program Budget and Scale of Contributions to be adopted/approved by the Plenary session of the 74th FICSA Council.